REQUEST FOR ADVANCED STANDING - CHALLENGE EXAM

Student First Name		Phone Number	
Student Last Name		Email	
Student Number		Campus	
Address			

Challenge Exam Form (to be completed by the student)

Students who feel they have the required knowledge (through audit, informal studies, OAC's, experience, etc.) to address the course outcomes, may apply for challenge exam by completing the following procedures:

- Complete the Challenge Exam form and submit by email to pathways@northern.on.ca.
- Use only one form for each Challenge Exam you are requesting.
- Pay required Challenge Exam fees on the Student Portal.
- Program Coordinator will schedule the exam date and notify the student.
- The grade achieved on the Challenge Exam shall be recorded on the student's transcript.
- A student who fails a Challenge Exam may not challenge the course again until one full academic semester has passed.
- Students may not challenge a course more than twice. If the student is unsuccessful after two challenges, they will have to retake the course.

I hereby apply for Challenge Exam in the following Northern College course (ONE form per course request)

Course Name		Program	
Course Code		Program Code	

I have read and understand the details about the Challenge Exam form.

Student Signature _____ Date Submitted

NOTE: The Request for a Challenge Exam must be submitted by the student by the date stated in the Academic Calendar. Fully completed forms must be received by the Registrar's Office within three weeks of that date.

CHALLENGE EXAM EVALUATION (College Use Only)

PAYMENT

Payment Received ($) Date Staff Signature _____

CHALLENGE EXAM DETAILS AND RESULTS (to be completed by the Program Coordinator or designate)

Date of Exam		☐ Pass ☐ Fail		Grade Received	
Faculty (if necessary)		Date		Department	
Coordinator		Date		Department	

Forward signed form to pathways@northern.on.ca. Program Coordinator will notify the student.

TRANSCRIPTING (to be completed by Registrar's Office)

Transcripted by		Date	

Revised: January 8, 2024